

ABSTRACT

Assignment is a form of order from the assignor to the executor. In granting duty among employees, there are often miss communications and interactions. Miss communication is caused by some lack of response to a task decryption or a message delivery. Meanwhile, miss interaction is happened when the upper-level official does not know whether the employee who will execute the task have been working on other tasks or not.

Diskominfo Jawa Barat as a local government service department, under the Ministry of Communications and Information Technology, need to design a system that can solve these problems and can accommodate the entire tasks list. The goal is to list tasks that have not been done, being done or has been done can be known by all of the employees. Moreover, this institution is an institution which engaged in IT.

Before starting the deployment of information system design, first, conduct a field study. Then identify the needs of the system which will serve as the basic design and identification of users that will use the system. After the design process had been done, the next step is doing the testing process. In this process there are several system tests including the functional application system tests, error handling tests, verification tests and performance result tests.

From the research that has been done through the system tests, we concluded that the assignment information-systems can assist the employees in delivering the tasks to be done. Therefore, with the design of this system, we are expecting the increasing of the productivity performance of the employee, and improve the response time of business processes.

Keywords: system, assignment, design